

# BALBOA CITY SCHOOL'S "WHO DO I CONTACT?" DIRECTORY

## Administrative Office Staff

Mr. Zachary Jones	zjones@balboaschool.com, ext. 207	<b>Executive Director</b>
Ms. Ashley Jones	ajones@balboaschool.com ext. 206	<b>Academic Coordinator</b>
Ms. Natalie Addleson	nclark@balboaschool.com, ext. 222	<b>Parent Support, International Programs</b>
Ms. Monica Castro	mcastro@balboaschool.com, ext. 208	<b>Registration, Report Cards, Transcripts/Records</b>
Ms. Sara Maynard	smaynard@balboaschool.com, ext. 200	<b>Executive Assistant, Attendance, Mr. Jones' Calendar</b>
Ms. June Lewis	jlewis@balboaschool.com, ext. 223	<b>Accounting, Human Resources, Insurance, Credentialing</b>
Mr. Paul Michael	pmichael@balboaschool.com, ext. 221	<b>Director of Technology</b>

## Student Support Staff

Ms. Mimi Baik - School Counselor	mbaik@balboaschool.com, ext. 204	<b>Student, College, &amp; Transition Counseling, Student Schedules</b>
----------------------------------	----------------------------------	---

## Elementary School Teachers

Ms. Jimena Flores	jflores@balboaschool.com
Ms. Tara Hu	thu@balboaschool.com
Ms. Jennifer Ock	jock@balboaschool.com

## Middle & High School Teachers

Ms. Susan Conrad	sconrad@balboaschool.com
Mr. Jason Foell	jfoell@balboaschool.com
Ms. Kelly Hibshman	khibshman@balboaschool.com
Ms. Tara Hu	thu@balboaschool.com
Mr. Mark Ramos	mramos@balboaschool.com
Ms. Maria Luca	mluca@balboaschool.com
Mr. Michael Redd	mredd@balboaschool.com
Mr. James Swiss	jswiss@balboaschool.com
Ms. Martha Walz-Lee	mwalzlee@balboaschool.com



**Telephone (619) 298-2990**  
**Fax (619) 295-8886**